

## **Voluntary Internship: Organizing a Scientific Workshop** (part-time)

**Location:** Humboldt University Berlin

**Start:** 1 December 2020

**End:** 28 February 2021

**Application deadline:** 30 September 2020

**Position:** scientific/organizational assistant

### **Description:**

On **14 and 15 January 2021**, a workshop/conference on

*[‘The Role of the Current Speaker in Conversational Turn Taking – Theoretical, Experimental, and Corpus Linguistic Perspectives on Speaker Contributions to Aligned Turn-Timing’](#)* (click on the link for more information)

will take place at Humboldt University Berlin, with a range of national and international presenters from a number of academic fields including linguistics, psychology, and conversation analysis.

The intern will support the workshop organization on all levels from base level supplies like ordering catering, booking accommodation, and welcoming presenters to more scientific tasks such as collecting and sorting contributions for a review article following the workshop. Next to organizing the workshop, the intern will support and get insights into current research projects in experimental psycholinguistics by the workshop organizer as a second major part of the internship.

### **The internship offers:**

- \* insights into use and accounting of funding budget for scientific projects
- \* insights into practical and administrative tasks in workshop organization
- \* hands on experience of a scientific event from an inside perspective
- \* insights into current research projects in the psychology of language
- \* a personal certificate and letter of reference

### **Requirements:**

- \* broad interest in science and humanities, ideally in language use and/or social psychology
- \* organisational talent and communicative skills
- \* reliability and flexibility
- \* fluent command of English and good command of German
- \* basic computer skills

**To apply, send your CV together with your letter of motivation and any relevant information as a single PDF to [mathias.barthel@hu-berlin.de](mailto:mathias.barthel@hu-berlin.de), subject ‘Application for internship’.** Any questions regarding the internship may be sent to Mathias Barthel, English Department, Humboldt University Berlin, using the same email address.

**Note:** Dependent on university and governmental regulations, the workshop might have to be postponed (or even held online), if in-person meetings should not be permitted in January 2021.