



**Faculty of Life Sciences
Application for the transfer of competences acquired outside of university¹**

Surname	
Forename	
Student ID	
E-Mail (HU-Account)	
Degree (B.Sc., M.Sc./M.A., M.Ed.)	
Title degree programme	
Major/minor (only B.Sc. combined)	

I hereby apply for the following competences to be transferred (please fill in „yes“ only once in the applicable row):

Internship	
Professional / school-based training	
Professional experience	
Other:	
If "other", please provide details:	

Duration from-to	
Workload in hours ²	
Internships only: Number of hours actually worked EXCLUDING sick days, days of absence or holidays.	

(Substantiating evidence must be provided!)

I would like to have these competences recognised as the following modules:

Core modules

No.	Title of module / course	Hours per week / ECTS	Signature & Stamp of lecturer	Date

¹ Maximum 50% of the total study credits

² Conversion: 1 credit corresponds to either 25 hours or 30 hours of a student's workload – see module descriptions in your respective study and examination regulations.



Elective modules

No.	Title of module / course	Hours per week / ECTS	Signature & stamp of lecturer	Date

If applicable, please fill in „yes“:

Interdisciplinary electives (ÜWP)	
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Date and signature of the student

To be completed by the Examination Board

The transfer of the credits mentioned above is approved:

Core modules

No.	Yes	No	If „no“, please provide a reason:

Elective modules

No.	Yes	No	If „no“, please provide a reason:

Interdisciplinary electives (ÜWP)

Yes	No	If „no“, please provide a reason:

Date, signature and stamp of the Examination Board